



2010 SNBA HOME & BUSINESS SHOW

August 15, 2010

10:00 a.m. to 2:00 p.m.

Elk River High School

900 School Street, Elk River, MN

2010 Home & Business Show Application and Contract for Exhibitor Space

This application for exhibitor space at the Elk River High School Gymnasium on August 15, 2010, for the SNBA Home & Business Show will become a contract between the Suburban Northwest Builders Association (herein after referred to as "SNBA") and the undersigned representative below (herein after referred to as "Exhibitor") upon acceptance by the SNBA and is based upon the terms set forth below and on the enclosed Rules and Regulations which must be strictly adhered to by the Exhibitor, their employees and representatives.

A basic package includes:

- 8' x 8' Draped Space
(8' back drape and 3' side walls)
- Draped Table
- 2 Chairs
- 7" x 44" Show Sign

Exhibitor Setup:

August 15, 2010 - 7:00 a.m. to 9:30 a.m.

Exhibitor Tear Down:

August 15, 2010 - 2:00 p.m. to 3:45 p.m.

Complete this registration and send with your check to:

Suburban Northwest Builders Association

P.O. Box 520

Elk River, MN 55330

- Space is limited and is sold on a first-come, first served basis.
- Registration must be paid in full in order to exhibit.
- No refunds will be given after July 30, 2010

Date: _____

Contact Person: _____

Exhibitor/Company Name (as you want it to appear in all promotional materials):

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Builder/Remodeler License Number: _____

Exhibitor Pricing:

_____ \$135.00 for SNBA Members

_____ \$265.00 for Non-SNBA Members

Full payment is required with this application and is due by July 30, 2010. Make checks payable to Suburban Northwest Builders Association .

Exhibit space not occupied by 9:30 a.m. on August 15, 2010, will be reassigned or used at the discretion of the SNBA.

The SNBA Board of Directors reserved the right to reject any application that does not relate to the building trades. All decisions of the SNBA Board of Directors will be final.

Signature: _____ Print Name: _____

RULES AND REGULATIONS

Upon signing the 2010 Home & Business Show Application and Contract for Exhibitor Space, Exhibitor agrees to the following:

1. Your registration fee includes the basic package as outlined above. Drape colors will be blue and white.
2. Registrations are not complete without payment.
3. Booth assignments will be made in the order received with preference to members of the SNBA. Other booth space will be reserved on a first come basis.
4. Booths must be manned during show hours.
5. No part of your exhibit or product may block the view of the exhibit next to you and must not extend beyond the 8' x 8' booth area. Each Exhibitor must conduct their booth so as to not interfere with adjacent booths (including noise level). Displays that are out of regulations must be re-worked or removed at the Exhibitors expense.
6. No signs are allowed outside of your designated display area. Only professional looking signs are allowed.
7. Sound emitting equipment is permitted, but must be kept at a level that will not disturb neighboring exhibits.
8. Each exhibitor is entitled to a reasonable sight line from the aisle. The front two feet of exhibit space must not have any equipment or display material over 48 inches high. Displays must not protrude into the aisle.
9. If you need electricity, please bring your own extension cord, as none will be available at the Home Show. Any other special electrical needs such as 220-240 volt range hookups must be done by an electrician at the Exhibitor's expense.
10. No soliciting or setting literature outside of you designated booth area. All exhibits are for display purpose only. No high pressure sales tactics. SNBA must approve any items to be sold at the show.
11. Contests and drawings are permitted. It is the responsibility of the Exhibitor to notify winners.
12. Exhibits and materials cannot be disassembles before 2:00 p.m. on August 15, 2010. Exhibits must be removed by 4:00 p.m. on August 15, 2010.
13. Any Exhibitor causing damage will be responsible for any costs incurred (i.e. spills, punctures, tears, etc.).
14. Each Exhibitor is responsible for their rubbish and should dispose of it properly. This includes any materials left over after the Home Show. All boxes, crates, pallets, brochures, etc. must be removed. A fee will be assessed if trash is left in your display space.
15. Latex balloons are not allowed.
16. Subletting booth space is prohibited.
17. No refunds after July 30, 2010. To obtain a refund prior to July 30, 2010, cancellations must be made in writing.
18. No merchandising of food or beverages will be allowed.
19. SNBA is not responsible for lost or stolen articles.
20. To fully indemnify and hold harmless the SNBA sponsoring this show, the Elk River Schools Independent School District #728, and the City of Elk River, its officers, agents and employees from any actions, suits, claims, payments and expenses including, without limiting the foregoing, the expense of defense of any suits or claims which may be brought or made against the said sponsors, jointly or separately for which they or any of them may pay, sustain, or incur by reason of the use of the exhibit space at the Elk River High School premises, or arising out of or in any way connected to the use of the aforesaid premises and facilities located hereon.

Violations: Exhibitor shall be bound by the rules and regulations set forth herein, and by such additional rules and regulation which may be established by the SNBA. All matters and questions not covered by the above will be subject to final judgment and decision by the SNBA. Any violations by Exhibitor or any terms of conditions herein shall be subject to the cancellation of the contract to occupy exhibitor space, and forfeiture of any monies paid on account thereof upon due notice of such cancellation. The SNBA shall have the right to take possession of Exhibitor's space, remove all persons and properties of Exhibitor, and hold Exhibitor responsible for risks and expenses incurred in such an event.

In addition to the above, all Exhibitors must adhere to all rules and regulations of the ISD#728 Facility Use Policy and Procedures (a copy of which is available upon request).

If you have any questions, please contact Nichole Carlson, SNBA office at 763-202-4912 or info@snbaonline.com .